



## INTERNATIONAL STUDENT RE-APPLICATION FORM 2024 – 2025

(IF YOU ARE NOT RETURNING, PLEASE ADVISE YOUR SCHOOL AND INTERNATIONAL EDUCATION DEPARTMENT IN WRITING)

### STUDENT INFORMATION

Legal Last Name: \_\_\_\_\_ Legal First Name: \_\_\_\_\_ True North: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Student Email: \_\_\_\_\_

Full address in Canada (please include Street Name, City, Postal Code, Phone Number)

Who are you currently living with?

☐ Parent ☐ Custodian ☐ Homestay Name & Phone Number

Home Country Address (please complete only if there has been a change):

Study Permit Expiry Date: \_\_\_\_\_ (details on page 2)

### CUSTODIAN INFORMATION

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

#### REFUND POLICY FOR PROGRAM FEES

All requests for refunds must be made in writing to the International Education Department, School District 43 (Coquitlam). Refund requests must include relevant supporting documentation. The application fee is non-refundable in any circumstance.

**FULL REFUND** (less \$500 CAD administrative fee) will be granted if Immigration, Refugees and Citizenship Canada (IRCC) does not approve a student Study Permit. To obtain a refund, a complete Request for Refund form and the formal letter of refusal from IRCC must be received by the International Education Department within 60 days of the date on which the Study Permit is refused.

**2/3 REFUND** will be granted when:

- a student withdraws or becomes a permanent resident prior to the starting date indicated on the Letter of Acceptance or Re-Acceptance, provided that the Request for Refund form is submitted and received within one month of the date on which the student withdraws or becomes a permanent resident.
- IRCC does not approve a student Study Permit and the Request for Refund form and the formal letter of refusal from IRCC is received by the International Education Department more than 60 days after the date on which the Study Permit is refused.

**1/2 REFUND** will be granted when a student withdraws or becomes a permanent resident after the starting date indicated on the Letter of Acceptance or Re-Acceptance and within one month of the starting date indicated on the Letter of Acceptance or Re-Acceptance, provided that the Request for Refund form is submitted and received within one month of the date on which the student withdraws or becomes a permanent resident.

**NO REFUND** will be granted to a:

- student who withdraws from the program more than one month after the starting date indicated on the Letter of Acceptance or Re-Acceptance;
- student who becomes a permanent resident more than one month after the starting date indicated on the Letter of Acceptance or Re-Acceptance;
- student who is dismissed from the program due to a breach of the law, policy or regulation as determined by the Government of Canada, the Police, School District No. 43 (Coquitlam), and/or the International Education Program.

Students are not eligible for a refund unless they have completed, signed and submitted the Request for Refund form and all other required documents within the time period indicated above.

It is a fundamental condition of the Board of Education of School District No. 43 (Coquitlam) that the Board shall not be liable for losses or expenses you may incur as a result of the Board being unable to provide education owing to labour disputes or other causes beyond its control.

- Once Re-Application form is completed please return to [ieapplications@sd43.bc.ca](mailto:ieapplications@sd43.bc.ca)
- As soon as you receive your new Study Permit (VISA) please email a copy to [ieapplications@sd43.bc.ca](mailto:ieapplications@sd43.bc.ca) so that we can renew your medical coverage for the new school term.

If your Study Permit expires before the end of the school year, it is necessary to apply for a new Study Permit. Click [here](#) to view the Government of Canada website about extending your permit or restoring your status.

## The International Education annual program fees are:

September – June **\$17,600 CAD** (\$17,500 + \$100 renewal fee)

Payments can be made by money order, certified cheque, bank draft, Visa, Mastercard or bank wire. Please specify the student's full name and True North number on the wire.

### PLEASE DO NOT USE DIRECT DEPOSIT.

#### Bank Information

Royal Bank of Canada  
2885 Barnet Highway  
Coquitlam, BC, Canada, V3B 1C1  
Contact: 604 927 5555  
Account Number: 000 002 6  
Transit Number: 01260  
Swift: ROYCCAT2  
Institution Number: 003

#### Beneficiary Information

School District 43, Coquitlam  
1080 Winslow Avenue  
Coquitlam, BC, Canada, V3J 0M6  
604 939 9201

### FEE PAYMENT DEADLINE: March 1, 2024

When payment is received by the deadline date, space in School District No. 43 is assured. In the event payment is not received by March 1, 2024, a late fee of \$500.00 is required.

Please email my Re-Acceptance Letter to: \_\_\_\_\_

### TERMS OF AGREEMENT

I understand that a successful experience in the International Education program of School District No. 43 (Coquitlam) depends upon regular class attendance, completion of all homework and assignments, and participation in all activities offered by the program. I understand that my child's photo will be taken throughout the program for educational purposes and that the photos may be used for educational advertisements in the future. I understand that my child's basic personal information will be shared with guard.me and MSP for the purpose of providing the medical insurance required to be a part of our program. I hereby consent, on behalf of my child, to have their basic personal information shared and I understand that my child's information might be stored in, or accessed from, a location outside of Canada.

I acknowledge that the International Education program of School District No. 43 (Coquitlam) reserves the right to dismiss students for violating school rules, the district code of conduct, School District Policy & Procedure, and/or the laws of BC and/or Canada and return them home, at their own expense, without any Program Fee refund. I therefore agree to uphold the rules and regulations, and cooperate with administrators, teachers, and the students of School District No. 43 (Coquitlam). Also, I understand that failure to disclose any information regarding the applicant's ability to be successful in a regular course of studies may result in the removal of the student from the International Education program, without any Program Fee refund. I have read and understood the refund policy in full and consent to all terms within it.

By signing the declaration below, I confirm that I have read and understood all terms and conditions contained within this application and agree to abide by them.

\_\_\_\_\_  
Signature of Parent

\_\_\_\_\_  
Signature of Student (if over 13)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date