



COQUITLAM SCHOOL DISTRICT

FEE PAYMENT INSTRUCTIONS

Payments can be made by: bank draft, bank wire, credit card (Mastercard or Visa), INTERAC e-Transfer, or money order only.

PLEASE DO NOT USE DIRECT DEPOSIT.

PLEASE SPECIFY THE NAME OF THE STUDENT AND STUDENT'S TRUE NORTH NUMBER ON ALL PAYMENTS.

BANK WIRES

Bank wires should be sent to:

Bank Information

Royal Bank of Canada
2885 Barnet Highway
Coquitlam, BC, Canada, V3B 1C1
Contact: 604 927 5555

Bank Information

Account Number: 000 002 6
Transit Number: 01260
Swift: ROYCCAT2
Institution Number: 003

Beneficiary Information

School District 43, Coquitlam
1080 Winslow Avenue
Coquitlam, BC, Canada, V3J 0M6
604 939 9201

CREDIT CARDS

Credit card payments can be made in person at our International Education office at 1080 Winslow Avenue, Coquitlam, BC, V3J 0M6 during business hours, or by emailing the Credit Card Authorization Form to ieapplications@sd43.bc.ca. The Credit Card Authorization Form can be found on the **Forms** page of our **website**.

MONEY ORDERS AND BANK DRAFTS

Money orders or bank drafts should be made payable to: **School District No. 43 (Coquitlam)**. Please bring the payment to our International Education office at **1080 Winslow Avenue, Coquitlam, BC, V3J 0M6** during business hours.

E-TRANSFERS

INTERAC e-Transfers can only be sent from Canadian bank accounts. You cannot use this payment method if your bank account is in another country. When creating an e-transfer request, please use the following information.

Recipient Name: School District 43 – Coquitlam

Recipient Email Address: ieapplications@sd43.bc.ca

Message: Name of student, student's True North number and invoice number

E-transfers to the Coquitlam School District do not require a security question. If you are prompted to set up a security question, please verify that you have entered the recipient email address correctly.

All fees are subject to change without notice; fees vary depending on service.